GC 27-916

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES STATE RECORDS PROGRAM

Submit three copies to: Department of General Services, California Records and Information Management, 707 Third St. 2nd Fl., W. Sacramento, CA 95605.

A CalR	IM Consultant may be reached by pl	10ne at (916) 375-44	04, by fax at (916)	375-4408 or b	y email at CalRII	M@dgs.ca.gov	
(1) DEPARTMENT, BOARD OR COMMISSION				(2) AGENCY	BILLING CODE		
California Public Utilities Commission			59000		PAGE 4	OF 2 PAGES	
(4) DIVISION/ BRANCH/ SECTION	(5) ADDRESS						
Consumer Protection & Safety Div./Utility Enforcement Branch 505 Van Ness Ave., San Fr				CA 94102		***************************************	
CHECK THE APPROPRIATE BOX							
(6) New schedule of records that	have never been scheduled. [Complete b	oxes (9) - (12)]					
(7) Revising a previous schedule. [Complete boxes (13) –(16)] (A new approval number will, be assigned.)							
\' / \	revious schedule. [Complete boxes (13) -			main in effect.)			
NEW SCHEDULE	(10) SCHEDULE D	ATF	(11) NUMBER	OF PAGES	(12) CUBIC FEET (Total Schedule)		
INFORMATION (If applicable)	(9) SCHEDULE NUMBER UEB-1	Nov. 19, 2007		2			
PREVIOUS SCHEDULE	(13) SCHEDULE NUMBER	(14) APPROVAL NUMBER		(15) APPROVAL DATE (S)		(16) PAGE NUMBER(S) REVISED - 1	
INFORMATION (If applicable)	UEB-1	1999-037- LA OFFI		2_			
(17) MISSION/FUNCTIONAL STATEMENT: 1999-106							
To protect telecommunications and energy consumers from fraud and abuse by ensuring service providers' compliance with consumer protection laws and regulations.							
PART L- AGENCY STATEMENTS							
As the program manager (or person authorized to sign for the program manager) directly responsible for the records listed on this records retention schedule, I certify that all records listed are necessary and that							
each retention period is correct. For revisions, all items on the previous schedule are included or accounted for on the recapitulation. Vital records identified by this schedule are protected. If protection is not currently provided but plaffs are underway, the details of such plans are shown in Column 45, Remarks.							
		-	n commit 40, rema		(00)	NONE NUMBER	(04) DATE GLOVED
(18) SIGNATURE MANAGED RESPON	ISING FOR THE RECORDS	(19) TITIES	un Il	wrage		PHONE NUMBER 703 1825	(21) DATE SIGNED
In accordance with Government Code 14755, approval of this Records Retention Schedule by the Department of General Services is hereby requested. Retention periods shown have been established in accordance with the criteria set forth by Section 1667 of the State Administrative Manual.							
(22) SIGNATURE- RECORDS MGMT. ANALYST (23) CLASSIFICATION (25) SIGNATURE- RECORDS MGMT. ANALYST (26) SIGNATURE- RECORDS MGMT. ANALYST (27) CLASSIFICATION (28) CLASSIFICATION			(24) NAME (Printed or Typed)\		(25) F	PHONE NUMBER	(26) DATE SIGNED
· Namy 1- mul	MISON				18)70341860	12/24/2007	
PART II DEPAR MENT OF GENERAL SERVICES APPROVAL (Per Government Code Section 14755)							
(27) SIGNATURE -CalRIM CONSULTAN		1 0	(28) APPROVAL N	UMBER - O		DATE SIGNED	(30) EXPIRATION DATE
	Janes Cick	incla_		, U O O	00 ///	10/2008	48.11
PART III - ARCHIVAL SELECTION (Per	Jack proposition of the contract of the contra		<u> </u>			FOR ARCH	VES STAMP
THE ATTACHED RECORDS RETENTION	SCHEDULE:						
(31) Contains no material subject to further review by the California State Archives							
(31) Contains no material subject to further review by the California State Archives						T	
(32) Contains material subject to archival review. Items stamped "NOTIFY ARCHIVES" may not be destroyed without clearance							
by the California State Archives. (Per Section 1671 of the State Administrative Manual.)							
•						ASSOCIATE MASSIVERNISSISSISSISSISSISSISSISSISSISSISSISSISS	vo. * 74 H
			}				
(33) SIGNATURE - CHIEF OF ARCHIVES OR DESIGNATED REPRESENTATIVE (34) DATE SIGNED (34) DATE SIGNED (34) DATE SIGNED					/	URLLE	DER LE E CO
XMMMA PAUL	les All Greif		Luc 33	12005		STATE A	I C R I V E S

(36)

08-005 Page 2 of 2 PRA RETENTION TEM **CUBIC** CA. STATE TITLE AND DESCRIPTION OF RECORDS REMARKS MEDIA (Exempt) # FEET * **ARCHIVES** VITAL TOTAL OFFICE DEPT. SRC & **USE ONLY** (Double spaces between items) **IPA** (48)(45)(46)(47)(44)(40)(41) (42)(43)(38)(39)(37)Current Current 1 Tel-169 Case Records 0.5 +3 yrs +3 yrs P Current Current 2 0.1 Tel-200 Case Records +3 yrs +3 yrs P Current Current 0.1 CEQ-4 Case Records +3 yrs +3 yrs Current Р Current 4 5.5 Tel-175 Case Records +3 yrs +3 vrs Current Current P Tel-194 Case Records 5 0.5 +3 yrs +3 yrs P Current Current 4.0 Ele-9 Case Records 6 +3 yrs +3 yrs Current P Current Tel-97 Case Records 7 12.0 +3 yrs +3 yrs Current Current P Transportation Case Records 4.0 +3 yrs +3 yrs Current Р Current Tel-104 Case Records 9 2.0 +3 yrs +3 yrs Current Р Current 0.6 Tel-82 Case Records 10 +3 yrs +3 yrs Current Р Current Tel-85 Case Records 11 2.0 +3 yrs +3 yrs P Current Current Tel-127 Case Records 5.0 12 +3 yrs +3 yrs Current P Current 2.0 Tel-12 Case Records 13 +3 yrs +3 vrs P Current Current TRF Audit Documents 14 1.0 +3 yrs +3 yrs P Current Current Ele-9 Case Records 2.0 15 +3 yrs +3 yrs Current Р Current Tel-198 Case Records 16 0.5 +3 yrs +3 yrs Payphone Inspection Work Orders/Corrective Action 3.0 17 P Current Current Letters +3 yrs +3 yrs P Current Current Tel-181 Case Records 18 1.0 +3 yrs +3 yrs P Current Current Tel-161 Case Records 19 1.0 +3 yrs +3 yrs P Current Current Tel-182 Case Records 20 7.0 +3 yrs +3 yrs RETAIN AS "CHRAENT UNTEL NO CONGER NEEDED FOR REFERENCE OR ANNLYSES WHECHEVER 10 yrs P/E Current 7 yrs General Order 159 Filings 21 33.0 +2 yrs STD. 70 RECORDS ENVENDRY WORKS HEET 22 CURRENT CURRENT RETAIN AS "CURRENT "UNTEL REVESED. STD. 73 RECORDS RETENTIONSCHEDULE (RRS) NOTE! ALTHOUG REVESDON'DS REQUERED EVERY CURRENT CURRENT 23 FRE YES FROM DATE APPENDED BY CALRENT PRES NOT REVES ED DEMARKED NON-CURRENT BUT ALE CONSEPTENCED NON-CURRENT Total 87.0 Cubic ft.